

Client Information Card

Mom's Name: _____ Dad's
Name: _____
Address: _____ City: _____ State: _____
Zip: _____
Home Phone: _____ Mom's Work #: _____ Mom's
Cell: _____
Dad's Work #: _____ Dad's Cell: _____
Email: _____

(**Email required for billing**)

Emergency Contact (Other than parent): _____
Phone: _____

How did you hear about us? (Please circle one):

B-day Party Website Ad Pages Drive By Direct Mail Certificate School
Carnival

Friends/Word of Mouth: _____ Other: _____

Children:

Name: _____ Male / Female Date of
Birth: _____
Name: _____ Male / Female Date of
Birth: _____
Name: _____ Male / Female Date of
Birth: _____
Name: _____ Male / Female Date of
Birth: _____

I would like to enroll in auto draft using the debit or credit card information provided. By signing below, I acknowledge tuition will be charged to my card on the 21st of each month and that a \$2.20 processing charge applies to each draft.

(We accept Discover, Mastercard, or Visa)

Card #: _____ Expiration Date: _____ Security Code: _____

Signature: _____ Date: _____

PLEASE READ CAREFULLY AND SIGN BOTH SECTIONS OF CARD

Please list any special conditions each child may have (Specify which child had the condition.):

By the very nature of the activity, gymnastics carries a risk of physical injury. No matter how careful the gymnast and coach are, no matter how many spotters are used, no matter what landing surface exists, the risk cannot be eliminated. Reduced, yes, but never eliminated. The risk of injury includes minor injuries such as scrapes, bruises, and burns, and more serious injuries such as broken bones, dislocations, and muscle pulls. The risk also includes, and always includes, catastrophic injuries such as permanent paralysis or even death from landings or falls on the back, neck, or head.

Signature of Parent _____ Date _____

POLICIES

General: Pertinent information is posted on the bulletin board in the lobby as the need arises. An injury release form must be signed and returned before anyone participates in class. Parents must supervise their children while in the lobby areas. Parents of children under the age of 5 must stay at Metroplex while their children participate. All other parents must arrive on time to pick up their children. Please notify the Metroplex office if any problems arise.

Tuition: A registration fee of \$30.00 is charged annually for the first student and \$25.00 for the second student. Tuition is payable in advance, either monthly or by the semester --- 10% savings for class semester payment of 4 months or more. Tuition is due on the 21st of the preceding month. A late charge of \$10 is added on the 1st day of the month and each subsequent month thereafter. For example: October tuition would be due September 21 and would incur a \$10 late fee on October 1. Checks may be mailed to 205 Bethany East, Allen, Texas 75002. We accept Visa, Mastercard and Discover credit cards, and we offer automatic payment. To help keep our costs down, we only send statements via email. Children will be dropped from class if tuition is not paid by the 15th of the current month. There is a \$25.00 charge for returned checks. Discounts are given for two or more children in immediate family. Please look for pertinent information posted on the front windows and on the lobby bulletin boards

Make-up Policy: Students may make up a class. They must contact the office to arrange a make-up in a comparable class. Full classes will not be available for make-ups. Make-ups must be taken within 4 weeks of absence, and the child must be currently enrolled in gymnastic classes. **Dropping:** A student is billed for classes until office is notified in writing. Telling an instructor is not sufficient. Written notification to the office must be received before the first day of the month being dropped. You will be expected to pay for all classes up to your written notification. **Refunds:** Metroplex offers a 100% money back guarantee within the first 30 days of one's original starting date. After the first 30 days, on a case-by-case basis, any monies paid will only be subject to house credit. All house credits will be forfeited, if not used within the first 6 months of issuance.

Dress

Leotards for girls, shorts and T-shirts for boys, no buttons or zippers.
Gymnastic shoes or bare feet.
NO jewelry. Long hair must be secured. NO gum.
Gymnastic apparel is available through the Metroplex Pro Shop.

Signature of Parent _____

Date _____